Purpose of Meeting: Ventura County Multi-Jurisdictional Hazard Mitigation Plan Steering Committee

Location of Meeting: Virtual

Date, Time of Meeting: 05.19.2021, 1 pm – 3 pm

Steering Committee (present in bold):

- Ashley Bautista
- Alyssa Mann
- Jeff Shea
- Julie Tumamait-Stenslie
- Matt Wyatt
- Daniel Cohen
- Brian McCarthy
- Glenn Shephard
- Lauren Utterback
- Frank Arredondo (alternate)
- Doug Graham
- Russ Olsen
- John Tolson
- Dave Ward
- Aaron Engstrom (alternate)
- Louise Lampara
- Chris Rosa
- Maggie Tougas
- Grahame Watts
- Michelle Kelly

Other Attendees:

- Bonnie Luke
- Gerard Kapuscik
- Rob Flaner
- Kathy Gibson
- Richard Paschal
- Jeana Wiser
- Scott Brewer
- Jeffrey Garcia
- Megan Brotherton
- Daniel Wall
- Cindy Rolli

Meeting Summary:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Action item(s):</th>
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| 1        | Welcome and Steering Committee Introductions  
- Introductions  
- Review Agenda | |
| 2        | Overview of MJHMP Update Process  
- Core Planning Team  
  o Ventura County staff and Tetra Tech  
- Planning Partners  
  o Submitted letters to the County about participating in the plan  
- Phases/Milestones  
  o 8 phases of the plan  
  o Target FEMA submittal date: April 2022 | |
| 3        | Steering Committee  
- Role  
  o Steering Committee serves in an advisory capacity  
  o Will meet a minimum of 5 times  
- Public Involvement |  
  - Grahame Watts volunteered to be the Steering Committee Chair; John Tolson volunteered to be the Vice-Chair  
  - Chair and Vice-Chair approved by consensus  
  - Steering Committee meetings will be on 2nd Wednesday of the month from 1 pm – 3 pm |
## Ventura County Meeting Minutes

### 2

- Gerard Kapuscik said the Chairs should discuss how public comments/involvement will be facilitated between meetings and asked if there is documentation that can be submitted to described HMP process. Cindy said those comments will be addressed and Rob discussed StoryMap as potential PI tool.
- John Tolson suggested creating a deadline for submitting comments before each meeting; he will provide language and apparatus to Cindy.
  - Guidelines
  - Chair/Vice Chair (Complete)
  - Recurring Meeting Date/Time (Complete)

### 4

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<tr>
<th>Community Engagement/Public Outreach</th>
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<tr>
<td>- Website</td>
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<td>- Survey</td>
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### 5

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<thead>
<tr>
<th>Review of 2015 Ventura County Multi-Hazard Mitigation Plan</th>
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<tr>
<td>- Review of Goals (Review)</td>
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<tr>
<td>- Hazards of Concern</td>
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<td>- 2021 MJHMP Update Proposed Hazards of Concern</td>
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### 6

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<th>Next Steps/2nd Steering Committee</th>
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<tr>
<td>- Vision and goal setting</td>
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<td>- Confirm Hazards of Concern</td>
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<td>- Introduce TOC framework</td>
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### Homework

- Steering Committee members will review the VC 2015 MHMP and the CA 2019 SHMP
- Topics at next meeting
  - Vision/goals
  - Hazards of Concern
  - Critical infrastructure/community lifelines

- Approved by consensus
  - Quorum is set at 9
  - Cindy will add John Tolson’s suggested language on addressing public comments to the charter
| 7 | FEMA Grant Eligibility | • Responding to Grahame Watts’s earlier question, Rob Flaner explained the three main FEMA mitigation grants  
  - Two Pre-Disaster grants (BRIC & FMA) require an approved, active plan to apply  
  - Post-Disaster grant (HMGP) can be applied for with expired plan, but plan must be approved for funds to be released  
  - Bonnie Luke said that she and Tetra Tech staff are in discussion with CalOES to apply for extenuating circumstance exemption. This will allow for VC to apply for FEMA funding.  
  - Cindy Rolli explained that there are other government funding sources that are available for mitigation purposes |
| 8 | Adjourn | • Bonnie and Tetra Tech will continue conversations with CalOES to apply for extenuating circumstance exemption |