



Purpose of Meeting:	Ventura County Multi-Jurisdictional Hazard Mitigation Plan Steering Committee
Location of Meeting:	Virtual
Date, Time of Meeting:	05.19.2021, 1 pm – 3 pm

Steering Committee (present in **bold**):

Ashley Bautista	<b>Daniel Cohen</b>	<b>Doug Graham</b>	<b>Louise Lampara</b>
<b>Alyssa Mann</b>	<b>Brian McCarthy</b>	<b>Russ Olsen</b>	<b>Chris Rosa</b>
<b>Jeff Shea</b>	<b>Glenn Shephard</b>	<b>John Tolson</b>	<b>Maggie Tougas</b>
Julie Tumamait-Stenslie	<b>Lauren Utterback</b>	Dave Ward	<b>Grahame Watts</b>
<b>Matt Wyatt</b>	<b>Frank Arredondo (alternate)</b>	<b>Aaron Engstrom (alternate)</b>	<b>Michelle Kelly (alternate)</b>

Other Attendees:

<b>Bonnie Luke</b>	<b>Kathy Gibson</b>	<b>Scott Brewer</b>	<b>Daniel Wall</b>
<b>Gerard Kapuscik</b>	<b>Richard Paschal</b>	<b>Jeffrey Garcia</b>	<b>Cindy Rolli</b>
<b>Rob Flaner</b>	<b>Jeana Wiser</b>	<b>Megan Brotherton</b>	<b>Des Alexander</b>

Meeting Summary:

Item No.	Description	Action item(s):
1	Welcome and Steering Committee Introductions <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review Agenda</li> </ul>	
2	Overview of MJHMP Update Process <ul style="list-style-type: none"> <li>• Core Planning Team               <ul style="list-style-type: none"> <li>○ Ventura County staff and Tetra Tech</li> </ul> </li> <li>• Planning Partners               <ul style="list-style-type: none"> <li>○ Submitted letters to the County about participating in the plan</li> </ul> </li> <li>• Phases/Milestones               <ul style="list-style-type: none"> <li>○ 8 phases of the plan</li> <li>○ Target FEMA submittal date: April 2022</li> </ul> </li> </ul>	
3	Steering Committee <ul style="list-style-type: none"> <li>• Role               <ul style="list-style-type: none"> <li>○ Steering Committee serves in an advisory capacity</li> <li>○ Will meet a minimum of 5 times</li> </ul> </li> <li>• Public Involvement</li> </ul>	<ul style="list-style-type: none"> <li>• Grahame Watts volunteered to be the Steering Committee Chair; John Tolson volunteered to be the Vice-Chair               <ul style="list-style-type: none"> <li>○ Chair and Vice-Chair approved by consensus</li> </ul> </li> <li>• Steering Committee meetings will be on 2<sup>nd</sup> Wednesday of the month from 1 pm – 3 pm</li> </ul>

	<ul style="list-style-type: none"> <li>○ Gerard Kapuscik said the Chairs should discuss how public comments/involvement will be facilitated between meetings and asked if there is documentation that can be submitted to described HMP process. Cindy said those comments will be addressed and Rob discussed StoryMap as potential PI tool</li> <li>○ John Tolson suggested creating a deadline for submitting comments before each meeting; he will provide language and apparatus to Cindy.</li> <li>● Guidelines</li> <li>● Chair/Vice Chair (Complete)</li> <li>● Recurring Meeting Date/Time (Complete)</li> </ul>	<ul style="list-style-type: none"> <li>○ Approved by consensus</li> <li>● Quorum is set at 9</li> <li>● Cindy will add John Tolson’s suggested language on addressing public comments to the charter</li> </ul>
4	<p>Community Engagement/Public Outreach</p> <ul style="list-style-type: none"> <li>● Website</li> <li>● Survey</li> </ul>	<ul style="list-style-type: none"> <li>● Bonnie and Jeana will work together to launch English and Spanish surveys simultaneously</li> <li>● SC members will utilize their outlets to inform the public of future meetings and survey opportunities</li> <li>● Public meetings to review the risk assessment results and draft plan will include an ASL interpreter.</li> <li>● Jeana sent copy of draft survey to all PP and SC members for input/review by 5/28 following meeting</li> </ul>
5	<p>Review of 2015 Ventura County Multi-Hazard Mitigation Plan</p> <ul style="list-style-type: none"> <li>● Review of Goals (Review)</li> <li>● Hazards of Concern</li> <li>● 2021 MJHMP Update Proposed Hazards of Concern</li> </ul>	
6	<p>Next Steps/2<sup>nd</sup> Steering Committee</p> <ul style="list-style-type: none"> <li>● Vision and goal setting</li> <li>● Confirm Hazards of Concern</li> <li>● Introduce TOC framework</li> </ul>	<p>Homework</p> <ul style="list-style-type: none"> <li>● Steering Committee members will review the VC 2015 MHMP and the CA 2019 SHMP</li> <li>● Topics at next meeting <ul style="list-style-type: none"> <li>○ Vision/goals</li> <li>○ Hazards of Concern</li> <li>○ Critical infrastructure/community lifelines</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ Phase 1 public outreach</li> </ul>
7	<p>FEMA Grant Eligibility</p> <ul style="list-style-type: none"> <li>● Discussion <ul style="list-style-type: none"> <li>○ Responding to Grahame Watts’s earlier question, Rob Flaner explained the three main FEMA mitigation grants</li> <li>○ Two Pre-Disaster grants (BRIC &amp; FMA) require an approved, active plan to apply</li> <li>○ Post-Disaster grant (HMGP) can be applied for with expired plan, but plan must be approved for funds to be released</li> <li>○ Bonnie Luke said that she and Tetra Tech staff are in discussion with CalOES to apply for extenuating circumstance exemption. This will allow for VC to apply for FEMA funding.</li> <li>○ Cindy Rolli explained that there are other government funding sources that are available for mitigation purposes</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Bonnie and Tetra Tech will continue conversations with CalOES to apply for extenuating circumstance exemption</li> </ul>
8	Adjourn	