### Purpose of Meeting:
Ventura County Multi-Jurisdictional Hazard Mitigation Plan Steering Committee

### Location of Meeting:
Virtual

### Date, Time of Meeting:
11.10.2021, 1:00-3:00 pm

### Steering Committee (present in **bold**):
- Ashley Bautista
- Daniel Cohen
- Doug Graham
- Louise Lampara
- Alyssa Mann
- Brian McCarthy
- Russ Olsen
- Chris Rosa
- Jeff Shea
- Glenn Shephard
- John Tolson
- Maggie Tougas
- Julie Tumamait-Stenslie
- Dave Ward
- Grahame Watts
- Matt Wyatt
- Aaron Engstrom
- Gerard Kapuscik
- Jackie Nuñez (alternate)
- (alternate)
- Ashley Bautista
- Daniel Cohen
- Doug Graham
- Louise Lampara
- Alyssa Mann
- Brian McCarthy
- Russ Olsen
- Chris Rosa
- Jeff Shea
- Glenn Shephard
- John Tolson
- Maggie Tougas
- Julie Tumamait-Stenslie
- Dave Ward
- Grahame Watts
- Matt Wyatt
- Aaron Engstrom
- Gerard Kapuscik
- Jackie Nuñez (alternate)
- (alternate)

### Other Attendees:
- Bonnie Luke
- Cindy Rolli
- Rob Flaner
- Megan Brotherton
- Kate Furlong
- Kat Selm
- Lara Shellenbarger
- Steve Karnazes
- Jeffrey Garcia
- Michel Kadah
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### Meeting Summary:

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<tr>
<th>Item No.</th>
<th>Description</th>
<th>Action item(s):</th>
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| 1        | Welcome     | • Motion to accept the 9/8/21 meeting minutes was made by Maggie Tougas and seconded by Daniel Cohen.  
|          |             | • No objections. |
|          | • Start Time: 1:02 PM  
|          | • Public Comment Period  
|          | o No comments  
|          | • Review of September 8, 2021 Meeting Minutes (Approve for Public release)  
|          | • Review Agenda | |
| 2        | Update on Planning Partners Activities  
|          | • Completion of Phase 3 Workshops  
|          | o All Planning Partners participated in the Phase 3 Workshops  
|          | • Completion of 5 Community Emergency Preparedness Workshops in Sept/Oct  
|          | o Featured the Unincorporated County Areas and the cities of Oxnard, Camarillo, Simi Valley and Santa Paula  
|          | o Each event was well-attended  
|          | o Videos are located at [Upcoming Events – Ready Ventura County](https://readyventuracounty.org/upcoming-events) | |
|          | • On-time Submittal and Ongoing Review of Individual Annex Drafts by all Partners | |
All Planning Partners submitted Phase 3 by the deadline. Reviews and edits are in progress and will be ready by next week to begin combining into Volume 2 of the plan.

- Planning Partners reviewed each of their mitigation actions and selected which of the nineteen plan objectives each action met.
- Each Planning Partner developed mitigation actions specific to their jurisdiction. Actions that met multiple objectives were prioritized.

### Proposed County-Wide Mitigation Initiatives

- The three initiatives selected by the CPT were reviewed:
  - **CW-1**: Continue to maintain a website that will house the multi-jurisdictional local hazard mitigation plan, any amendments to it adopted during the next 5-year period, and provide the planning partners and the public with ongoing access to the plan and its implementation.
  - **CW-2**: Continue to leverage/support/enhance ongoing, regional public education and awareness programs, such as VCAlert, CERT, DART, TsunamiReady, and StormReady, as methods to educate the public on risk, risk reduction, and community resilience.
  - **CW-3**: Continue to provide a virtual hub for sharing information on hazard mitigation resources on the readyventuracounty.org website that will support mitigation efforts and awareness of grant funding opportunities to the planning partnership.

### Plan Maintenance Strategy

- **Website/Partners/annual reporting for CRS jurisdictions**
  - Plan maintenance is required by FEMA. A strategy will be selected by the CPT on 11/16/21.
- **Presentation from TetraTech on BATool (Baseline Assessment Tool) during Year 1**
  - Overview of the plan maintenance using the free first year of BATool service.
  - No commitment has been made to use the BATool for plan maintenance beyond the first year.

### Draft Plan Review Period

- **3-week public comment period for Draft document planned for February 2022**
  - Both volumes of the draft plan are currently being compiled.
  - The draft plan will be reviewed internally by the CPT prior to the public review and comment period in February.
The public survey will close at the end of December and the StoryMap on the County website will present the final results of the survey.

### 6 Next Steps
- Presentation to Emergency Planning Council during Nov 18, 2021 meeting
  - Will provide update on HMP process and proposed timing of public comment period.
    - Agenda will be posted to the County website
- Internal (Admin/CPT) review and revisions of Vol. 1
- StoryMap Update to Risk Ranking Dashboard
  - Will be added within the next two weeks.
- Next Steering Committee Meeting
  - No meeting in December. The January meeting is tentative.
- Availability of Draft Document prior to/coincident with Public Comment Period

### 7 Adjourn
1:45 PM